

## **DISPATCH TEAM LEAD – DATA ENTRY**

### **LEADING IMAGE SCHOOL PHOTOS**

### **WOOLLOONGABBA , BRISBANE, QLD**

Wage: \$28.00 to \$33.00 per hour

Fulltime Role

Leading Image School Photos are the leaders in School Photography with offices across Australia.

We pride ourselves on our value, quality and service to our customers. Local schools being serviced by local people developing long and valued relationships you can trust.

Our central production hub is focused on delivering a streamlined, efficient digital lab producing quality products and services to our branches from Qld, NSW to Tasmania. The production hub is part of the Australia wide network joining Central Victoria and Western Australia.

#### **Your new role: Dispatch Team Lead**

Our Dispatch Department is the heart of our business and plays a pivotal role in ensuring we have the right photography products delivered to our clients. Operating 7am to 7pm our staff are responsible for the picking and packing and sorting of products ready for dispatch.

The Dispatch lead is responsible for leading their team and managing the operations within their department. The Department Lead works closely with the LIRC Manager to ensure that daily plans are aligned with operational needs. They closely monitor workloads and productivity to ensure that department objectives and KPIs are being met.

Playing a valued part in our operations in Woolloongabba, this fulltime position works Monday-Friday.

#### **What we need from you**

Attitude is everything. We look for people with a drive and passion for what they do. If you believe you have the following attributes, then this job is for you:

- Previous experience in warehousing environment highly desirable
- Previous experience in people management is essential
- Strong people skills to motivate and drive your team to reach company standards and KPIs
- An ability to work under pressure and organizational skills to ensure you meet strict deadlines
- Attention to detail and a high level of accuracy
- Developed written and verbal communication skills
- Strong attention to detail – booking parcels through post
- This is a physical role, with standing and lifting involved

## Why join us?

- Career progression, training and development opportunities
- Reward and recognition
- Be part of a national company
- Great working environment